



GROUP VISITS RISK ASSESSMENT

At Willows Farm Village the Health and Safety of our visitors is our number one priority.

We work with local and national experts as well as the local authority to constantly assess the safety of our provision.

Each year Willows welcomes around 500,000 visitors, of which approximately 30,000 are as part of an organized school visit.

As part of our approach to managing Health and Safety we continually appraise our offer and Risk Assess various activities. Below is our standard Risk Assessment for a visit to the Farm Village.

However it is very important that you, as a group leader, carry out your own Risk Assessments relevant to your visit. To arrange a complimentary visit to carry out your own assessment, please call 0870 129 9718.

We hope you have an enjoyable visit and our staff will be only too happy to help you in any way they can.

Hazard or Activity	Risks Associated	Potential to cause Harm	Controls in place and action required by visitors
Animals	Infection Biting	Low	All animals on site are hand picked for their docile nature. When feeding the chickens or pigs the feed should be thrown in and not given by hand. How to feed the animals will be covered during your safety talk. Your Group Leaders must ensure that children wash their hands after handling the animals and especially before eating or drinking. Please note that wet wipes are not sufficient.
Animal Droppings	Infection	Low	All animal areas are thoroughly cleaned each morning. Public pathways and grassed areas are free from animals.
Animal Handling	Infection	Low/Med	After handling any animals all visitors MUST wash their hands and follow guidance procedures displayed.
Play Area	Falling Tripping	Low	Children must be supervised at all times. All signage for equipment must be adhered to at all times. Our equipment is inspected on a regular basis.
Indoor Soft Play	Falling Tripping Impact		All soft play rules and guidance procedures displayed must be adhered to. Daily checklist of play area maintained. Height restrictions apply. Children must not run. Your Group Leaders remain fully responsible for the children at all times.
Agility Course	Falling/Slipping Landing awkwardly Muscle Strain	Low/Med	The area is covered with play bark and kept to a minimum depth of 300mm. All children under the age of 14 must be supervised at all times.
Tractor Ride	Falling Over Falling off when exiting ride	Low	Your Group Leaders must ensure that the children remain seated throughout the ride and help them down from the tractor once the ride has finished. A daily checklist is completed on the tractor and trailer. Drivers must have received training.



Tractor Trek	Falling, low height	Low	Fitted underlay shock pad AstroTurf. Rounded edges of tunnels. Operational Checklist carried out daily. Group leaders remain fully responsible for children at all times.
Fun Fair Rides	Falling off Ride Impact Children trying to get off ride whilst in motion	Low	Operated by trained staff all aged 18 or over. Should a child stand during the ride, the ride will cease immediately. Rides are fenced off and can only be accessed through a staffed gate. All rides regularly maintained and tested as required by a recognized national accreditation team. Supplier maintained, test and certified RCD and trip switches.
Shows: Falconry Sheep Racing Daft Duck Trials	Impact	Low	All shows are carried out by trained and experienced professional people. Any guidance given by the presenter must be adhered to.
Inflatable Slide/Bouncy Castle	Fall from Height Impact Trapping Electricity	Low	Monitored by staff. It is not open in poor weather conditions. Ropes attach the slide and castle to the ground. Crash mats at base of slide and castle. All signage must be adhered to. Trip switch and RCD in place.
Build 'n' Play (Sand Pit Play)	Sand in Eyes	Low	The sand complies with British Standard BS5665 and is rounded sand. If it is a windy and dry day the sand is watered to prevent blowing.
Trampolines	Impact Fall from Height Slip/Trip	Low	Children must be supervised at all times. Signage displayed must be adhered to. Padded edges to prevent legs getting trapped.
Goldrush (Pan for Gold)	Infection Electricity	Low	Water chlorinated and tested daily. Trip switch and RCD in place. Water pump is submersible. Hand washing facilities close by.
Pond	Falling into Water	Low	The pond is fenced off to ensure children can't fall in. An emergency life buoy is situated adjacent to the pond.
Vegetable Area	Working Machinery Spraying Watering	Low	All staff over 18 use machinery and trained accordingly. Spraying is carried out, out of hours by a qualified operator. All watering is carried out early evening. Children must be supervised at all times.
Lost Children	Child becomes separated from Group	Low	Clear objectives so children know what is expected. Clear instructions as to expectations of behavior and responsibilities to themselves and to one another. Your Group Leaders must have a list of the children and carry out a periodic check of numbers. Count pupils on to the coach and then count again (another adult) before setting off. PA system is used to make announcements of lost children.
Uneven Surfaces	Slip/Trip/Fall	Low	Your Group Leaders and children should take care when walking and wear sensible footwear. Children should not run whilst on site.
Wet Grass	Slip/Trip/Fall	Low	Your Group Leaders and children should be aware of the possibility of wet grass and take adequate precautions.
Medical Attention	Grazes Stings Bites	Low	Trained first aiders are always on hand. A fully equipped first aid room is available.